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	SREE NARAYANA GURUKULAM CHARITABLE TRUST (SNGCT)	Document No.	SNGCE-TD-24	
	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in	Effective Date	24/05/2023	
	TENDER DOCUMENT - 22			
		Revision Date		
Signature :	Window Glass replacement – Administration building and laboratories	Custodian :	SNGC TRUST	

Time schedule for Tender Process :

1	Date of publication of tender notification on official website www.sngce.ac.in	Free download from website or from office
2	Sale of tender document commence from	24-May-2023
3	Last date of sale of tender document	31-May-2023
4	Last date for receipt of duly filled- in tenders	10 am on 01-June-2023
5	Date and Time of the opening of Tenders	02-June-2023

Note : This tender documents contains (07 Pages) and tenderers are requested to sign on all the pages .

1. <u>Introduction</u>

Sree Narayana Gurukulam College of Engineering (SNGCE) is a premier institution started in the year 2002 imparting engineering and management education in the state of Kerala. The college is managed by the Sree Narayana Gurukulam Charitable Trust Perumbavoor, a recognised charitable society comprising of eminent personalities from diverse of activity in India . SNGCE is approved by All India Council for Technical Education (AICTE) and affiliated to APJ Abdul Kalam Technological University (KTU). SNGCE located at Kadayiruppu, a Greenfield village very near to Kochi city

Notice Inviting Tender:

The SNGCE invites sealed tenders for the Removal of existing broken window glasses , cleaning of metal structures, welding of cracks on joints, repair window locks, adding aluminium/ wood reapers wherever needed, painting , fixing new acrylic sheets in the place of glass as described in annexure A

The details of the tender are given below :-,

- a. Description of Services : supply of acrylic sheets and associated repair and painting works -window frames
- i. Correspondence address : The Secretary , SNGC Trust , Perumbavoor . Pin 683542.
- ii. Bids can be sent to SNGC Trust office in sealed cover.

Tenderer should take due care to submit the tender in accordance with requirement in sealed covers. Bids received shall be evaluated as per the criteria prescribed in the tender document. SNGC Trust will not entertain any modifications subsequent to opening of bids and bids not conforming to tender conditions shall be liable to be rejected .Therefore, bidders are advised to submit their bids complete in all respects as per requirement of tender document specifying their

ISSUE:1	Signature of Tenderer :	DATE: // 2023	NAME OF TENDERER :	PAGE
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	SREE NARAYANA GURUKULAM COLLEGE OF ENGINEERING (SNGCE) www.sngce.ac.in		Effective Date	24/05/2023
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Signature :	Window Glass rep	lacement – Administration building and laboratories		SNGC TRUST
acceptance to all the cl supply etc.	auses of Bid evaluation	n criteria, General Terms and conditions an	d compliance to	the Scope of
In case of any clarification Trust :	on required relating to	this tender , the same can be sought from t	the following off	icers of SNGC
b. The Secret 2. <u>General Terms and Cor</u>		-	fore submitting	their tender
 Tender shall be submi rejected. 	tted in official tender	form only. If submitted in any other form	the same shall	be summarily
insertion shall be perm	itted in any part of the	be clearly written in the space provided an e tender unless countersigned by the tender instruction laid down herein; otherwise the	er. The tender sh	ould be filled
3. The tender shall be ign for in the schedule to t	-	mation is not given there-in , or if the partic in.	culars and data (if any) asked
4. The company or firm w	ill provide GSTIN (Goo	ds and Tax Registration No.) along with bid.		
		ments connected with the tender must speci r constituted attorney of such sole proprietor		gns as :-
contracts o	on behalf of the firm ar	partnership firm, in which case he/she mu nd refer to arbitration disputes concerning th p agreement or by a power of attorney dul	ne business of th	e partnership
iii. Copy of the	e certificate of registrat	ion of firm should be attached along with the	e tender papers .	
of windows at admir	nistration building " she	oper-scribed " Tender for the supply of acrylic buld be addressed to the Secretary , SNGC on or before 10am on 01/06/2023 .		
	the right to accept o bound to accept the low	r reject any or all the offers either fully or vest bid.	partly without	assigning any
8. Supplier to confirm w	ork completion within a	30 <u>days</u> against the Purchase Order .		
ISSUE:1 Signature of Tenderer :	DATE: / / 2023	NAME OF TENDERER :	PAG	E
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9. Warranty offered against product shall be specified by supplier .

10. List of clients shall be furnished by the contractor where the similar works executed.

Annexure A. Scope of supply and PERFORMA OF FINANCIAL BID

	Item cos	t						Warranty
SL. No.		Windows/ve ntilator	Rate Rs.	Total Rs	Tax%	Tax	Total Rs	Years
	Item description	Frame in numbers				Amount		
.1.	Labor charges for removal of existing broken glasses , disposal , painting/ welding/adding reapers etc for the existing window/ventilator structures , fixing new acrylic sheets as per specification noted below at administration building at different areas. The detailed scope of works includes; Screws for reaper fixing (Made of Stainless steel), painting of frame : white enamel paint , 2 coat, inner and outer, welding of frames wherever required, for each window : 53 inch * 20 inch 1. Ground floor 2. First floor 3. Second floor • Price to be quoted for each window/floor Labor charges for removal of existing broken glasses , disposal , painting/ welding/adding reapers etc for the existing window/ ventilator structures , fixing new acrylic sheets as per specification noted below at administration building at different areas. The detailed scope of works includes; Screws for reaper fixing (Made of Stainless steel), painting of frame : white enamel paint , 2 coat, inner and outer, welding of frame : white enamel paint , 2 coat, inner and outer, welding of frame : white enamel paint , 2 coat, inner and outer, welding of frames wherever required, for each ventilator : 1. Ground floor 2. First floor 3. Second floor 4. Price to be quoted for each ventilator :	540 nos 350 nos						

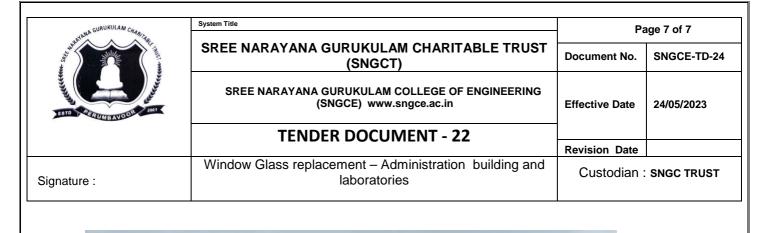
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ature : laboratories Customari : SNGC Housi 3. Paining of window structure : inner and outer including metal may execute depends wather conditions : : Rate / square feet including paint . 1. Ground floor per square feet per square feet 4. Extar reapers -rate per feet applicable for either metal or wooden material whichever is suitable. (payable extra against actual quantity) Reaper size and fixing guidelines : as per standards per feet per feet 5. Supply of new acrylic sheets scond floor per feet per square feet 8. Supply of new acrylic sheets specification : thickness - 2mm, Type : Rolled or suitable size per square feet per square feet per square feet 9. Operational terms The sNGCE operations shall not be interrupted during the repair activities on windows and ventilators . Working time shall be limited to norming 0800 hours to evening 1800 hours. The power supply connection required shall be obtained through electrical department of SNGCE. The work permit shall be duily signed off by both parties and duration shall be limited to 1 week maximum and extend upon requirement. Workers engaged shall wear either pant and shirt or coverall whichever is feasible. Lunky/dhothy not allowed in the college premises. Safety Hemet, shoes and safety harness suggested for the workers working above 2 meter height from floor. Workers shall be sole responsibility of the contractor. Gate entry / set precedures must be followed at the start and end of the work on each day. Waste disposal - All remove			Window Glass repl	lacement – Adm	ninistration	building a	and				
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Specification : thickness - 2mm, Type : Rolled or suitable size per Square Size : length * width :contractor to measure the length and width of windows and ventilators : Color : clear, mirror finish ,60 to 85% light transmitting properties . per Square feet Brand : ISI rated brand The price of acrylic sheet : square feet inter applicable. Less than 6 per Square feet Tate applicable. Measurement criteria applicable. Less than 6 per Square feet Total amount in Rs. mount in Rs. a. Operational terms The SNGCE operations shall not be interrupted during the repair activities on windows and ventilators . Working time shall be limited to morning 0800 hours to evening 1800 hours. The power supply connection required shall be obtained through electrical department of SNGCE . The work permit shall be duly signed off by both parties and duration shall be limited to 1 week maximum and extend upon requirement. Workers engaged shall wear either pant and shirt or coverall whichever is feasible. Lunky/dhothy not allowed in the college premises. Safety Helmet, shoes and safety harness suggested for the workers working above 2 meter height from floor. Workers shall be insured and protected by minimum wage rules of the government. If any accident or injury at site shall be sole responsibility of the contractor. Gate entry /exit procedures must be followed at the start and end of the work on each day. Waste disposal : All removed items to be stored in a designated place instructed by the SNGCE supervision. Fire extinguishers, sand buckets, water storage etc to be kept at site for the fire fighting as taken care by the contractor. During the execution of the work , each area must	4.	wooden material (payable extra aga	whichever is suitable. iinst actual quantity) Rea		per feet						
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entry of tenan of the tenant.	ts. Area must be covered v	with plastic sheets or sufficient medium to re	estrict the entry o	of any one
and all specifie		specify the start date and end date of each t within 30 days time. Sufficient workers to k on.		
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shall be made clauses noted ./ accordingly.	based on window frames Actual square feet measur s advance :- 50% of the va	nt hence suggested to complete each section repaired but the payment terms applica red on each window and ventilators upon co lue of the acrylic sheet contract value shall	ble to each sect ompletion of wor be released upor	ion as per k and paid
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C.	recovered fully the Final Payment : s work delayed that shall be imposed TDS and other tat documents to SN Working at SNGC Supplier to furnis Gate pass is valit transferable to at premises to be events to be events the to be events to be events and the to be events at the to be to be the to be t	then recover the balance shall be released only a shall be released only a and contractual time. If of and contractor do not h and contractor do not and contractor do not be applied to the set anyone. Staff can visit of anyone. Staff can visit of anyone items required	ors staffs : General guidelines nployees in advance and obtain Gate pass fro te pass issued only to the specified perso nly to the designated area approved and ite eturnable items to be marked separately an to take out. sible and SNGCE assign college staff to sup	I deductions may (contractor side lied to SNGCE. AN card and othe om the Manager on with photo II ems bring inside a nd copy of gate	v impose if), penalty er relevant of SNGCE . D and not the SNGCE pass to be
	Supplier details	: License , customer	details and office address		
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	and Financial Bi kadayiruppu. I specified in Tec understanding th have inspected	d) for the supply of / We agree to all the hnical Bid. I/ We and he same without any the building at SNG ore making this offer	e various terms and conditions listed in the ACRYLIC SHEETS and associated wind ese conditions and offer to supply and re making this offer after carefully r kind of pressure or influence from any GCE and have acquainted ourselves wit . I/ We here by sign this undertaking in	low repair wor repairs of the eading the cou source whatse th the tasks ree	k at SNGCE windows as nditions and pever. I/ We quired to be
	Place :				
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	Signature of	DATE: / / 2023	NAME OF TENDERER :	PAC	_
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ntilator glasses

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